

## Terms & Conditions

### WHAT DOES IT COST & PAYMENT TERMS

External	Burnside	Details
£50.00	£45.00	New patient. Initial appointment with treatment. (Max 45 minutes)
£45.00	£40.00	Existing Patient follow up or return appointment (Max 40 minutes)
£FREE	£FREE	Full Body Alignment Check (Max 10 mins, by appointment)
£FREE	£FREE	Existing Patient Quick Review / Body Alignment Check. (Note #1)
£65.00	£60.00	Extended appointment up to 60 mins, or pro-rata. (Note #2)
£60.00	£60.00	Existing patient Out of Clinic Hours appointment (Max 40 mins) (Note #2)
£20.00	£20.00	No Show Fee & Cancellation without prior notice.
£PoA	£2PoA	Preparing Letters and Medical Reports where a claim is involved.

#### Notes:

- #1 Free existing patient quick review / body alignment check.  
This is for a booked follow up appointments if the patient or therapist considers further treatment may not be required at this time. This only applies if further **treatment** is not given during that visit.  
(**Treatment** is defined and considered to be given if the patient is asked to sit or lie down on the couch and therapist makes adjustments by laying their hands on the patient, uses manual therapy, always with your agreement).
- #2 Extended Appointments & Appointments Out of Clinic Hours (09:00-17:00)  
are only accepted with prior agreement of patient and therapist.

**Please refer to PAYMENT TERMS**

### **PAYMENT TERMS**

- Payment terms are always in cash and in full at the end of each appointment.
- Credit & Debit card facilities are not available at the clinic.  
There are ATM machines nearby where cash may be withdrawn for free.
- Payment by cheque is only accepted if by prior agreement with **existing** clients.
- Due to forgery and bank recommendations, £50 and £100 notes are not accepted.

If such notes are presented for payment then any change will only be given at next appointment, after they have cleared by the bank

**Please advise the therapist if you do not have cash funds to settle your consultation, before the consultation starts**

A receipt or invoice can always be provided on request, especially if you are claiming the treatment from your company or insurance.

Direct Invoicing to approved Medical Insurers and/or Employers is only possible by prior agreement. The patient is responsible to provide written confirmation from the insurers, in advance of the appointment, that that no deductible is to be paid. Any direct invoicing to employers and insurers are basis 15 days payment terms, unless agreed in advance with the provider.

These terms and conditions are subject to review and provided for guidance only, without prejudice.